

Agenda

Overview and Scrutiny Performance Board

Wednesday, 29 June 2022, 10.00 am
County Hall, Worcester

All County Councillors are invited to attend and participate

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Scrutiny on telephone number 01905 844963 or by emailing scrutiny@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Overview and Scrutiny Performance Board

Wednesday, 29 June 2022, 10.00 am, County Hall, Worcester

Membership

Councillors:

Cllr Tom Wells (Chairman), Cllr Alan Amos (Vice Chairman), Cllr Alastair Adams, Cllr Brandon Clayton, Cllr Matt Dormer, Cllr Steve Mackay, Cllr Emma Stokes, Cllr Shirley Webb and Cllr Richard Udall

Co-opted Church Representatives (for education matters)

Mr T Reid (Church of England)

Parent Governor Representatives (for education matters)

Mr M Hughes

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declaration of Interest and of any Party Whip	
3	Public Participation Members of the public wishing to take part should notify the Assistant Director for Legal and Governance in writing or by e-mail indicating both the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 28 June 2022). Further details are available on the Council's website. Enquiries can also be made through the telephone number/e-mail address listed in this agenda and on the website.	
4	Confirmation of the Minutes of the Previous Meeting (previously circulated)	
5	Refresh of the Scrutiny Work Programme	1 - 2

Agenda produced and published by the Assistant Director for Legal and Governance, County Hall, Spetchley Road, Worcester WR5 2NP. To obtain further information or hard copies of this agenda, please contact Samantha Morris 01905 844963 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website [Council's Website](#)

Item No	Subject	Page No
---------	---------	---------

NOTES

Webcasting

Members of the Board are reminded that meetings of the Overview and Scrutiny Performance Board are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.

OVERVIEW AND SCRUTINY PERFORMANCE BOARD 29 JUNE 2022

REFRESH OF THE SCRUTINY WORK PROGRAMME

Summary

1. The Overview and Scrutiny Performance Board (OSPB) is asked to consider the Scrutiny Work Programme for 2022/23.

Developing a Scrutiny Work Programme

2. The current 2021/22 Scrutiny Work Programme was agreed at Council in September 2021. It is now timely for the work programme to be refreshed for the coming year. The refreshed work programme will be considered by full Council on 14 July 2022.
3. In preparation for this meeting, Panel Chairmen have consulted with their Scrutiny Panels, relevant Cabinet Members with Responsibility and Directors on any amendments they would like to make to their work programme. Draft Work Programmes for the Board, Panels and Health Overview and Scrutiny Committee (HOSC) are attached at Appendix 1 (to follow).
4. Members are reminded that the Council's Constitution includes a requirement for the OSPB (using the Panels where appropriate) to receive, comment and advise on the Council's policy framework.
5. The Board is also asked to consider whether, in addition to the Policy Framework and standing items it considers, there are any other issues that should be added to its Work Programme.
6. In determining its Scrutiny Work Programme, the Board needs to consider a number of points.

Issues suitable for scrutiny

7. The Board has agreed to use the following criteria to help determine its scrutiny programme. A topic does not need to meet all of these criteria in order to be scrutinised, but they are intended as a guide for prioritisation.

- Is the issue a priority area for the Council?
- Is it a key issue for local people?
- Will it be practicable to implement the outcomes of the scrutiny?
- Are improvements for local people likely?
- Is there any evidence to it is a poor performing service?
- Will it result in improvements to the way the Council operates?
- Is it related to new Government guidance or legislation?

8. In considering the proposed work programme Members should also aim for it to be:

- balanced, in terms of some topics being of longer duration and some being suitable for shorter study
- Mixed in terms of covering different topics/directorates
- Not so onerous that there is no flexibility and room left for smaller, additional items such as Call-ins, to be added in at a later time if the OSPB regards it as a priority, and
- Taking account of the resources available to support scrutiny.

Purpose of the Meeting

9. The Overview and Scrutiny Performance Board (OSPB) is asked to:

- consider the reports from Panel Chairmen on potential work programme topics;
- consider whether there are any issues which should be added to the OSPB's Work Programme;
- determine the Scrutiny Work Programme for 2022/23 to be considered by full Council.

Supporting Information

Appendix 1: Draft 2022/23 Overview and Scrutiny Work Programme (to follow)

Contact Point for this Report

Samantha Morris, Overview and Scrutiny Manager - Tel: 01905 844963

Email: sjmorris@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Assistant Director for Legal and Governance) the following are the background papers relating to the subject matter of this report:

- Agenda and Minutes of the Overview and Scrutiny Performance Board 19 June 2017
- The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

[All agendas and minutes are available on the Council's website.](#)